

MINUTES OF MEETING:



REGULAR BOARD OF DIRECTORS MEETING
STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167 STE 300
RIO GRANDE CITY, TEXAS 78582

NOVEMBER 13, 2018

NOTICE had been posted that on the 13th day of November 2018 the Starr County Appraisal District Board of Directors would hold a Board of Directors meeting at 12:00 p.m., 100 N FM 3167 Suite 300, Rio Grande City, Texas, to consider the below items:

AGENDA

ITEM A: CALL TO ORDER - Mr. Arturo S. Perez, Chairman of the Board, determined a quorum was present and called the meeting to order at 12:17 p.m.

ITEM B: CERTIFICATION OF QUORUM:

BOARD MEMBERS PRESENT: Arturo S. Perez, Chairman

Eloy Garza, Director
Raul Pena III, Director
Daria "Dr. B" Babineaux, Director
Ameida Salinas, Director, (left at 1:20 p.m.)

BOARD MEMBERS ABSENT: Judith A. Solis, Secretary

OTHERS PRESENT: Rene P. Montalvo, Legal Counsel
Rosalva Guerra, Chief Appraiser
Marissa R Longoria, Finance Director

ITEM C: ACKNOWLEDGEMENT OF MEETING NOTICE- Board of Directors acknowledged meeting notice.

ITEM D: RECOGNITION OF VISITORS AND PUBLIC COMMENTS - Board of Directors recognized that there were no visitors. There were no public comments.

ITEM E ACTION ITEMS

1. **APPROVAL OF MINUTES FOR SEPTEMBER 18, 2018.** - Director Raul Pena III made a motion to approve minutes from September 18, 2018. Director Dr. Daria Babineaux second the motion. The motion carried unanimously.
2. **APPROVAL OF DISBURSEMENTS FOR SEPTEMBER 2018 AND OCTOBER 2018**
Director Eloy Garza made a motion to approve disbursements for September 2018 and October 2018 Director Raul Pena III second the motion. The motion carried unanimously.

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3. **DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TEXAS COUNTY & DISTRICT RETIREMENT SYSTEM PLAN ASSESSMENT FOR PLAN RATE YEAR 2019.** – Director Eloy Garza made a motion to approve the Texas County & District Retirement System plan assessment for a rate of 11.23% for Year 2019. Director Raul Pena III seconded the motion. The motion carried unanimously.
4. **DISCUSSION AND POSSIBLE ACTION TO APPOINT APPRAISAL REVIEW MEMBERS FOR 2019 – 2020 BY RESOLUTION IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.41 (RESOLUTION # 2018-2)** - Director Eloy Garza made a motion to appoint the following individuals: Ana Delia Guerra, Abraham Gonzalez III & Oscar Ramirez and as alternates Pedro Ybarra, Carmen Falcon & Sam Rodriguez as Appraisal Review Members for 2019 – 2020 by Resolution in accordance with Property Tax Code Section 6.41 (Resolution # 2018 -2). Names are subject to qualification verification by SCAD and indication of acceptance of nomination by the individual nominated. Director Raul Pena III seconded the motion. The motion carried unanimously.
5. **DISCUSSION AND POSSIBLE ACTION TO SELECT CHAIRMAN AND SECRETARY BY RESOLUTION FOR APPRAISER REVIEW BOARD IN ACCORDANCE WITH PROPERTY TAX CODE SECTION 6.42 (RESOLUTION # 2018 – 3)** - Director Eloy Garza made a motion to postpone this agenda item until there is confirmation from the new members as to which individuals will accept the nomination and are otherwise qualified. Director Dr. Daria Babineaux seconded the motion. The motion carried unanimously.
6. **DISCUSSION AND POSSIBLE ACTION TO PAY OUT GRANDFATHERED HOURS TO SONIA GARZA** – Director Raul Pena III made motion to approve 186 grandfathered hours for an amount of \$3,622.06 after deductions for employee Sonia Garza with the understanding that the records will be cleared for the future. Director Dr. Babineaux seconded the motion. The motion carried unanimously.
7. **DISCUSSION AND POSSIBLE ACTION TO GIVE AWAY TO NONPROFIT ORGANIZATIONS OF ITEMS AND/OR DEVICES THAT ARE NO LONGER IN SERVICE OR OBSOLETE TO THE APPRAISAL DISTRICT** – Director Eloy Garza made motion to approve list of obsolete items as presented by Chief Appraiser for proper disposal. Motion seconded by Director Raul Pena III for the approval. The motion carried unanimously.
8. **DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSAL OF ANALYSIS OF APPRAISAL SALARIES.** – Director Eloy Garza made a motion for the approval of a study of Analysis of Appraisal salaries. Director Raul Pena III seconded the motion. The motion carried unanimously.

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ITEM F: REPORTS

1. **FINANCIAL CONDITION FOR SEPTEMBER 2018 AND OCTOBER 2018.**
 1. Balance Account Expenditure Report
 2. Bank balance report
2. **APPRAISAL DISTRICT ACTIVITIES-** Chief Appraiser presented Board with the following reports:
 1. Leaking in some offices due to September rain.
 2. Allocations for 2019 for Starr County taxing entities
 3. Harris Govern – GIS System report.

ITEM G: AS AUTHORIZED BY SECTION 55.071(S) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE GENERAL LEGAL COUNSEL ON ANY AGENDA ITEM LISTED HEREIN.

Board went into Executive Session at 1:25 p.m.


Board came out of Executive Session and into Open Session at 1:36 p.m.

ITEM H: ADJOURNMENT- There being no further business before the Board, Director Raul Pena III made a motion and seconded by Director Eloy Garza to adjourn meeting at 1:38 p.m.

Board Minutes Approved this 17th day of Dec., 2018.



Arturo S. Perez, Chairman



Judith A. Solis, Secretary